

# STALMINE-WITH-STAYNALL PARISH COUNCIL

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know. "The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

6<sup>th</sup> November 2025

Dear Councillor

You are hereby summoned to attend the November Council Meeting of Stalmine-with-Staynall Parish Council on Tuesday 11<sup>th</sup> November 2025 at **7:00pm** held at the Village Hall, Stalmine.



**Debbie Smith**  
Clerk to the Council

## A G E N D A

### 1 Apologies for absence

### 2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on held on 14th October 2025. (emailed)

### 4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### 5 Planning

Councillors are asked to consider the following application(s) and **resolve** whether they wish to make any comments.

Application Number: 25/00844/OUTMAJ

Proposal: Major Outline application for Proposed 38 new dwellings. Applied for Access and Layout (all other matters reserved).

Location: 5 Carr End Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire FY6 0LQ

### 6 Finance

Councillors are asked:

#### a) To note the following receipts in October

Receipt Name	Details	Date of Receipt	Amount
HMRC VAT Claim	March 25 + QRT 1 & QRT 2	20 <sup>th</sup> October	£252.05
Virgin Card	Cash back on card purchase	3 <sup>rd</sup> October	£0.56

**b) To approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Payroll	October 2025 payroll paid in November 2025	61	£1,341.49
Les Needham	Lengths man expenses (Oct millage/petrol)	62	£27.49
MS Garden Maintenance	Invoice #0227 (Plants Man)	63	£340.00
MS Garden Maintenance	Expenses for October (Plants Man)	63	£13.46
Debbie Smith	Clerk's homeworking October 2025	64	£18.00
Royal British Legion	2 x poppies wreaths paid by card on 15 <sup>th</sup> Oct 25	CARD	£40.00
Mower Power Inv161883	10 x 100ml super oil	65	£28.00
Wyre Builders Inv SI0476447	Angle Grinder	66	£90.00
Wyre Builders Inv SI0477414	ear defenders	67	£9.60
Viking Inv 4410073935	Ink, folders, dividers, post its, plastic wallets	68	£275.94
SLCC inv-ORDS510184-1	14 <sup>th</sup> Edition Local Council Administration	69	£149.40
David Ogilvie Inv- 192494	OE seat/Memorial Seat/plaque/bolt down kit	70	£3,084.00
Amazon	2 x heavy duty locks for the barrier	CARD	£52.97

**c) To note** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee	3 <sup>rd</sup> November	£50.16
Unity Trust Bank	Monthly Service Charge	31 October	£6.00

**d) To note** the statement of accounts for month ending 31 October 2025 will be provided at the meeting.

**7 Polices**

Councillors are asked to **approve** and **re-adopt** the following policies (emailed):

- Freedom of Information Policy and Model Publication Scheme - (amendments made to add a policy to the publication scheme, to explain to the public how to request information).
- Investment Strategy - (No amendments made)
- Communications – Community Engagement Strategy - (No amendments made)
- Co-option Policy and Application Form – This is a new document

Councillors are asked to discuss and **resolve** whether or not to continue with the bench policy, information will be provided by the clerk.

**8 2026/27 Budget (1st Draft)**

Councillors are asked to discuss and resolve to accept the first draft 2026/27 budget (emailed) to determine the precept for civic year 2026/27. The clerk will answer any questions council members may have at the meeting.

**9 War Memorial Project**

Councillors are asked to discuss and **resolve** further elements and costings of the war memorial project. Details will be provided by the clerk.

- What colour Indian paving stone is to be laid at the war memorial?
- Payment for the planning permission for the 6metre flag pole.
- Purchase of the larger flagpole, and what flag is to be purchased.
- Purchase of the plaque, and what wording should be placed on it, and which stone the plaque should be placed on at the memorial site.

**10 Code of Conduct Training**

Councillors are asked to discuss and **resolve** if they will be attending the code of conduct training provided by Wyre Borough on 27<sup>th</sup> November to start at 5pm in the Council Chambers. Please note refreshments will be provided, and those wishing to attend will be put forward by the clerk.

**11 Annual Community Christmas Singalong**

Councillors are asked to **resolve** to have a member represent the parish council at the Annual Community Christmas Singalong being held on 14<sup>th</sup> December at the Village Hall. Organisers have asked if the representative would read part of the Christmas story at the event.

**12 Hall Gate Lane – bus stop clearways and pedestrian crossing consultation**

Councillors are asked if they wish to **resolve** to add any comments to proposal of the bus stops and pedestrian crossing (details emailed).

**13 Internal Audit**

Jan Finch has agreed to conduct the council's annual audit in April 2026. Councillors are asked to **consider** and **approve** the appointment; information will be provided by the clerk.

**ITEMS FOR INFORMATION ONLY**

**14 Reports from outside bodies**

An opportunity for external group representatives to update the council on recent events.

**15 Clerks Report** (emailed)

**16 Wyre councillor report**

An opportunity for Wyre councillors to provide an update.

**17 Questions to councillors**

An opportunity for councillors to ask another councillor a question.

**18 Date and time of next meeting**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (Tuesday 30 December at the latest), with a summary of the reason for raising the matter.

Please **note** there is no meeting held in December. The next meeting of the Parish Council is proposed for Tuesday 13 January 2026 at 7.00pm.